## Webcast

Once we have a date in place, please send us the deliverables below no less than six weeks prior to the webcast date.

- Webcast title
- Webcast date & time
- Company logo (high-res image file) PNG
- Main webcast image
  (we have access to Shutterstock just supply the link.
  If we do not recieve an image, we will choose our own)
- 5 Short descriptor (around 30 words)
- More detailed information
  Who the webcast is targeting?
  What are the key messages?
  What are the benefits for registrants?
  (A few bullet points would work for this)
- 7 Speaker(s) details
  Name
  Email address
  Job title
  Company (if not your own)
  Biography (no more than 100 words)
  Headshot image

## Landing page example

Once we have these items, we can build the webcast landing page and proof it to you before we begin promotion - please advise of approval or any changes in a timely manner.

- Webcast title
- Webcast date & time
- Company logo

Main webcast image

- 5 Short descriptor (around 30 words)
- 6 More detailed information

Speakers

Speaker headshot

Name (plus email address for contact reasons only) Job title, company (if not your own) Biography (no more than 100 words)

## TIMELINE:

- The landing page must be live 6 weeks prior to the webcast 'go live' date to ensure promotion targets are met
- Delays caused by the client failing to provide or agree on key details may incur additional costs (e.g. if the agreed date has to change)

Please send all artwork to: production@europascience.com













